



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

J. ERIC BOYETTE  
SECRETARY

September 9, 2021

WBS No.: 10.106011, Etc  
CONTRACT NO.: 10-02-162  
COUNTY: Mecklenburg  
DESCRIPTION: "As needed" Contract for Cut and Shove Crews

Custom Tree Care Inc.  
6021 SW 29th St. PMB #130  
Topeka, KS 66614

Dear Sir/Madam:

Custom Tree Care Inc has been awarded the above-mentioned project. Your bid proposal indicated adequate participation to satisfy the advertised combined MBE/WBE goal of 0%.

NCDOT shall proceed with award of the above project to Custom Tree Care Inc in the amount of \$29,800.00. Before final recommendation can be submitted for approval, we must receive the following items from you:

- A Certificate of Public Liability and Property Damage Insurance for the coverage as stated in Section 107-15 of the NCDOT Standard Specifications. This certificate must include the NC Department of Transportation as an additional insured on the policy.

Please submit the above items to the following address:

Ms. Tanya Almond  
716 West Main Street  
Albemarle, NC 28001

No further action will be taken until we receive the correspondence listed above. Work will be assigned by Dwight Hill, County Maintenance Engineer in Mecklenburg County. He can be reached at (980) 523-0110 to schedule a Preconstruction Conference prior to beginning work. No time extensions will be considered for delays in scheduling the Preconstruction Conference except as authorized by Section 108-10 of the Standard Specifications.

*Mailing Address:*  
NC DEPARTMENT OF TRANSPORTATION  
DIVISION 10  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

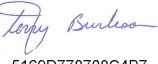
*Telephone:* (704) 983-4400  
*Fax:* (704) 982-3146  
*Customer Service:* 1-877-368-4968

*Location:*  
716 WEST MAIN STREET  
ALBEMARLE, NC 28001

*Website:* [www.ncdot.gov](http://www.ncdot.gov)

If you have any questions, please contact me at (704) 983-4400.

Sincerely,

DocuSigned by:  
  
5169D778708C4B7...

Terry Burleson  
Division Contract Engineer

cc: Brett Canipe, PE, Division Engineer  
Jeff Littlefield, PE, Deputy Division Engineer  
Lee Ainsworth, PE, Division Maintenance Engineer  
Wendy Taylor, PE, District Engineer  
Dwight Hill, County Maintenance Engineer